

10 Tips to a Successful VIDEO INTERVIEW

01 Prepare ahead of time:
Research, Review, Practice

Dress Appropriately: Dress business professional for **ALL** stages of the interview process

02

03 Test the setup: Make sure you are familiar with the platform you are using—test lighting, audio, and video

Find a quiet place: Minimal distractions and noise

04

05 Make sure you can be seen:
Waist up, neutral background

Smile: Make sure to smile to engage with the interviewer

06

07 Look into the camera: Make sure to look into camera to make eye contact

Speak slowly and clearly:
Make sure words are clear and speak at a steady pace

08

09 Have all the necessary equipment:
Laptop, webcam, headset, and reliable internet

Follow up: Send a thank you note within 24 hours

10